



MINUTES

Town of New Palestine Town Council Wednesday, January 20, 2021 7:00 PM - Town Hall

The Town Council of the Town of New Palestine was called to order on Wednesday, January 20, 2021, at 7:00 PM, in the Town Hall, with the following members present:

PRESENT: Council Secretary Angela Fahrnow, Council Member Brandee Bastin, Council Member Chris Lytle, Council President Bill Niemier, and Council Vice President Clint Bledsoe

Town Manager James Robinson, Police Chief Robert Ehle, and Infrastructure Stephen Pool

ABSENT:

1. CALL TO ORDER

1.1. Pledge of Allegiance

2. MINUTES

2.1. Approval of January 6, 2021 minutes
[1-06-21 minutes \(1\)](#)

3. NEW AGENDA ITEMS

4. OLD BUSINESS

4.1. Main Street/ Nichols Building Lease

[New Palestine, Main Street, Lease Agreement, Clean, 12.15.20 \(2\)](#)

Main Street president, Julie Lucas, agreed to the Lease agreement that was presented by Bill Niemier. Councilwoman Fahrnow asked Ms. Lucas about Main Street's plans for the building. Ms. Lucas discussed the possibility of displaying local art, signs promoting local business, and hosting a wine and canvas night. Ms. Lucas stated she would bring documentation of tenant's insurance before the next council meeting.

Council President Bill Niemier moved, seconded by Council Vice President Clint Bledsoe, 4-1

RESULT:	Carried
MOVER:	Council President Bill Niemier
SECONDER:	Council Vice President Clint Bledsoe
AYES:	Council President Bill Niemier, Council Vice President Clint Bledsoe, Council

5. NEW BUSINESS

5.1. Attorney Contract for 2021

[KGR Contract New Palestine](#)

Kroger Gardis & Regas contract signed for 2021. Included with this contract a motion to approve KGR engagement specifically in the current litigation case.

5.2. Extending FFRCA pay for COVID-19 related leave

[FFCRA Poster WH1422 Non-Federal](#)

Motion to extend COVID-19 related leave

Council Vice President Clint Bledsoe moved, seconded by Council Member Brandee Bastin, Motion carried to continue FFRCA for Covid

RESULT:	Carried
MOVER:	Council Vice President Clint Bledsoe
SECONDER:	Council Member Brandee Bastin
AYES:	Council Member Brandee Bastin, Council Vice President Clint Bledsoe, Council Secretary Angela Fahrnow, Council Member Chris Lytle, and Council President Bill Niemier

5.3. Approval Salary Ordinance 2021

[Salary Ordinance 2021 Color](#)

Salary Ordinance #012021 presented for signatures. Changes include pay raises for New Palestine Police Department.

5.4. Signature for LPA INDOT Community Crossing Grant Agreement

Steve Pool: Council signature is needed/given for the town's share of the Community Crossing Grant.

6. DEPARTMENT REPORTS

Steve: Gem Road pre-bid meeting will open February 10th at 1 PM.

Jim: The town had a sewer line break at Crystal Heights, which needed to be repaired. Police having slow draining issues due to the sewer line behind the police department. Repairs have been started.

Joey Reiger has taken accepted another job, and his last day will be January 29, 2021.

Rhonda Cook from Aim has asked for a meeting regarding sewer territory. IURC rules need to be discussed regarding sewer extensions. Ted Nolting offered to join Jim in this meeting.

Ceiling repairs for Council office. Jeff Frey submitted a quote to fix the ceiling in the front office. (Previously the Chamber's storage room) Clint would like Jeff to price changing the lights from fluorescent to LED. This room will be used as the council's office.

7. PUBLIC COMMENTS

Eric Kroop asked about the plans regarding Around the Corner Pub's banquet hall. Bill explained it is still zoned as storage.

Julie Lucas asked about the lease start date for the Nichols Building. The start date will be dated today 1/20/2021. Jim Robinson will get key copies to Julie and will make sure all current items are removed from the building.

8. CLAIMS

8.1. #22037-22090

[APVs 22037-22041](#)

[APVs 22042-22045](#)

[WW APVs 22046 - 22090](#)

[Town APVs 22046-22090](#)

Councilwoman Fahrnow had questions regarding:

APV# 22056 To Fisk Waste Removal in the amount of \$1350 - The increase is due to the new Cumberland acquisition.

APV# 22068 to Nyla Staples in the amount of \$25-Lien paid by Nyla's personal check

Susie Morris to check why we are still using Quill Office Supplies

9. COUNCIL COMMENTS

9.1.

Bill Niemier would like to thank the 21 members for donating their time to the RDC, EDC, BZA, and Planning Commission.

Brandee Bastin would like to continue recognizing youth in the community who have achieved Eagle Scout or Gold Award Status. She would like for the clerk's office to help coordinate the letters sent on behalf of the council congratulating them on their achievement and invite them to a council meeting.

10. ADJOURN

Brandee Bastin

Bill Niemier

Angie Fahrnow

Clint Bledsoe

Chris Lytle

Yvonne Jonas, Clerk-Treasurer

MINUTES

Town of New Palestine

Town Council

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7:00 PM – Town Hall

The Town Council of the Town of New Palestine was called to order on Wednesday, January 6, 2021, at 7:00 PM, in the Town Hall with the following members present:

PRESENT: Council Vice President Clint Bledsoe, Council Member Angela Fahrnow, Council President Brandee Bastin, Council Member Chris Lytle, and Council Member Bill Niemier.

ABSENT:

CALL TO ORDER

Council President Brandee Bastin called the meeting to order and everyone in attendance recited the Pledge of allegiance.

MINUTES

Approval of December 16, 2020 minutes

Motion to approve was made by Bill Niemier, seconded by Chris Lytle and the motion carried with 4 ayes. Brandee Bastin abstained since she was not present at the prior meeting.

NEW AGENDA ITEMS

OLD BUSINESS

NEW BUSINESS

Reorganization of Town Council

After discussion, Angie Fahrnow motioned to select Bill Niemier as Council President, seconded by Chris Lytle and carried with 5 ayes.

Bill Niemier then made a motion to select Clint Bledsoe as Council Vice President, seconded by Chris Lytle and carried with 5 ayes.

Bill Niemier also made a motion selecting Angie Fahrnow as Council Secretary, Clint Bledsoe seconded, and motion carried with 5 ayes.

DEPARTMENT REPORTS

Steve Pool advised Council that Community Crossing bids need to go out.

Chief Ehle submitted a year-end report on calls for Council review.

Yvonne Jonas stated that the Comcast bill for the Nichols Building has been resolved and no payment is due. She informed Council that the Gregg Morelock plaque is in and will need to be delivered to him. She also discussed needing a new salary ordinance for payroll, and confirmed that HSA payouts to employee accounts would occur Friday.

PUBLIC COMMENTS

There were no comments.

COUNCIL COMMENTS

There were no comments.

CLAIMS

Claims 21966 – 22027 were approved with a motion made by Angie Fahrnow, seconded by Bill Niemier and carried with 5 ayes.

The meeting was then adjourned with a motion by Angie Fahrnow, seconded by Chris Lytle, and the motion carried with 5 ayes.

Brandee Bastin

Clint Bledsoe

Angie Fahrnow

Chris Lytle

Bill Niemier

Yvonne Jonas – Clerk Treasurer

Lease Agreement

THIS LEASE AGREEMENT ("Lease"), is made this ____ day of January , 2021, by and between the Town of New Palestine, hereinafter referred to as "Landlord," whose address is 42 East Main Street, New Palestine, IN 46163 and New Palestine Main Street Inc., hereinafter referred to as "Tenant", whose address is P.O. Box 407, New Palestine, IN 46163. In consideration of the terms of this Lease and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Tenant hereby leases the Leased Premises from Landlord pursuant to the following terms and conditions:

1. **Leased Premises.** Tenant hereby leases from Landlord the Nichols Building, located at 11 East Main Street, New Palestine, IN 46163 ("Leased Premises") on a non-exclusive basis as stated herein.
2. **Purpose.** The Leased Premises are intended to be used by Tenant for purposes that promote and enhance the Town of New Palestine, Indiana.
3. **Use of the Leased Premises.** Tenant shall use the Leased Premises, for office and meeting space related to Tenant's purpose of promoting activities within the Town of New Palestine, Indiana.
4. **Modification of the Leased Premises.** At any time during the term of this Lease, or any extensions or renewals thereof, Landlord shall have the right to install a door with functioning lock to separate the rear door to the building within which the Leased Premises are located and the first floor restroom and adjoining hallway from the Leased Premises. If such separation occurs, Tenant shall be allowed to use the current storage room located on the second floor of the building within which the Leased Premises are located and Tenant may, at Tenant's expense place a door with functioning lock to protect this second floor storage area.
5. **Term.** The term of this Lease shall be one (1) year (the "Term") commencing on January ____, 2020, which shall also be the date Landlord delivers possession of the Leased Premises to Tenant ("Delivery Date"). The Expiration Date of the Lease Term shall be twelve o'clock noon on December 31, 2021 and the Lease Term shall expire without notice upon the Expiration Date. The terms and conditions of this Lease shall apply to Tenant's use and occupancy of the Leased Premises during the term of this Lease and any and all extensions, holdovers, and renewals. Either party may terminate this Lease upon providing a minimum of thirty days' advance notice of such termination to the other party.
6. **Rent.** Tenant shall not be required to pay Landlord rent for the use of the Leased Premises.
7. **Maintenance and Legal Compliance.** Landlord shall maintain the Leased Premises, but Tenant shall be responsible for any damage caused by Tenant to the Leased Premises. Tenant shall keep the Leased Premises, sidewalks, and areas adjoining the entrances to the Leased Premises in a clean, safe, and healthy condition. Tenant shall at all times comply with any and all applicable laws, regulations and ordinances, including zoning and sign requirements. Tenant shall use, maintain, and occupy the Leased Premises in a careful, safe, lawful, and proper manner and not commit waste therein. Tenant agrees to avoid the accumulation of trash or other debris at or within the Leased Premises.
8. **Security Deposit.** No security deposit is due under this Lease.
9. **Utilities.** Tenant shall be responsible for and pay for all public utility and private services rendered or furnished to the Leased Premises from the Delivery Date through the end of the Lease Term, including but not limited to heat, water, sewer, gas, and electric, internet, wifi, together with all taxes, levies, metering, and/or billing, or other charges on such utility services. Tenant shall have all utility services placed in Tenant's name within ten (10) days following the Delivery Date.
10. **Use and No Subletting.** No portion of the Leased Premises may be used by Tenant for (i) the conduct of any illegal, offensive, noisy, dangerous trade, business, activity, or occupation; (ii) any activity that physically interferes with the business of Landlord; (iii) any activity that generates foul odors; (iv) any activity that attracts pests; or (v)

any other objectionable conduct or unreasonable use not compatible with the operation of a first-class, well maintained public space or meeting location. Tenant shall not sell, assign, mortgage, pledge, nor in any manner transfer or encumber this Lease or any interest therein.

11. **Access and Inspection.** Landlord shall have the right (but shall not be obligated) to enter the Leased Premises upon reasonable notice (and in case of emergency without notice) to inspect or to show the Leased Premises to prospective purchasers, mortgagees, or tenants, or to make any repairs, alterations, improvements, or to perform any environmental testing and/or remediation, including the installation or removal of pipes, testing wells, remediation equipment, wires, and any other items.
12. **Tenant's Insurance.** Tenant shall place and maintain, at Tenant's own expense, commercial general liability insurance covering bodily injury and property damage and Fire Damage Legal coverage, with policy limits of Three Hundred Thousand Dollars (\$300,000.00) combined single limit, per occurrence and Five Hundred Thousand Dollars (\$500,000.00) annual aggregate. Tenant shall have the Town of New Palestine, Indiana named as an additional insured on all of Tenant's insurance policies covering the Leased Premises and Tenant shall provide Landlord with a certificate of such insurance prior to occupying or using the Leased Premises.
13. **Waiver of Claims.** Tenant hereby waives any and all right of recovery, claim, and action against Landlord and its agents, officers, elected officials, representatives, employees and insurers for any loss or damage that may occur in the Leased Premises or any improvements made thereto, or any content therein by reason of fire, the elements, or any other cause which could be insured against under the terms of a standard fire and extended coverage insurance policy or policies, buildings and contents and business interruption, or any other insurance maintained or that could have been maintained by Tenant. Landlord shall not be liable to Tenant or any other person on, in, or about the Leased Premises, with or by Tenant's consent, invitation, or license, express or implied, for any damage to personal property, or by virtue of personal injuries, sustained by reason of the condition of the Leased Premises or any part thereof, or of any appurtenances thereto, or arising from the bursting or leaking of any water, gas, sewer, steam pipes or any other installations, or on account of the acts or omissions of Landlord or due to casualty or accident in or about the Leased Premises. It is specifically agreed that Landlord shall have no liability for damage to or loss of Tenant's contents, however such damage may be caused. Tenant agrees to at all times save Landlord harmless from all loss, cost, injury, damages, or death that may occur or be claimed by or with respect to any person, persons, corporations, property, or chattels on or about the Leased Premises, or to the building within which the Leased Premises are located, resulting from any act done or omission by or through Tenant's use, non-use, or possession of, condition of, or conduct of Tenant's activities at the Leased Premises. Tenant hereby agrees to pay, discharge, hold harmless and successfully defend Landlord against any and all such claims, liens, and demands and to pay Landlord's reasonable attorney fees related to the same.
14. **Surrender of Leased Premises.** At the expiration or earlier termination of the Lease, Tenant shall surrender the Leased Premises in the same condition as the Leased Premises were in upon delivery thereof to Tenant, reasonable wear and tear excepted, and Tenant shall remove all of its personal property from the Leased Premises. The Leased Premises shall be left in a broom-clean condition, with the walls and ceiling free of any holes and all systems, including the H.V.A.C. unit(s), shall be in good working condition. If Tenant shall fail to remove Tenant's trade fixtures or other property as provided herein, such fixtures and other property shall be deemed abandoned by Tenant and at Landlord's option shall become the property of Landlord, or may be removed by Landlord at Tenant's expense, or placed in storage at Tenant's expense, or sold or otherwise disposed of, in which event the proceeds of such sale shall belong to Landlord. The aforesaid shall not be construed as relieving Tenant from Tenant's obligation to restore the Leased Premises as set forth in this Lease and notwithstanding Landlord's sale or other disposition of any such fixtures or other property, Tenant shall remain liable for all costs of such removal and repairs or restorations to the Leased Premises.
15. **Default and Remedies.** Tenant shall be in default under this Lease if Tenant: a) fails to pay any utility expenses incurred during the term of this Lease, time being of the essence of this subsection, or b) fails to perform or observe any other covenant, term, or condition of the Lease to be performed or observed by Tenant, if the failure continues for ten (10) days after written notice thereof is given to Tenant; c) abandons, vacates, or ceases to conduct activities in the Leased Premises for thirty (30) days; d) prevents or obstructs charitable or community based groups, Landlord, or any person or entity authorized by Landlord, from accessing or using the Leased

Premises at times the same are not being used by Tenant; or e) transfers any interest Tenant has under this Lease to any other person or entity, unless expressly approved in advance and in writing by Landlord. Upon the occurrence of any event of default, Landlord may, at its option, in addition to any other remedy or right, including the right to terminate this Lease, it has hereunder or by law or in equity, without any notice or additional grace period, re-enter the Leased Premises, without demand or notice, and resume possession by an action in law or equity or by force or otherwise and without being liable in trespass or for any damage. Landlord may remove all persons and property from the Leased Premises and such property may in Landlord's sole and absolute discretion be removed, sold with the proceeds thereof being applied to Tenant's account, or stored at Tenant's expense. Upon default of this Lease by Tenant, Landlord may recover from Tenant any and all reasonable costs to remove Tenant from the Leased Premises and/or to repair and/or recover possession of the Leased Premises. Tenant shall also pay all costs and reasonable attorney fees incurred by Landlord in enforcing the covenants, agreements, terms, and provisions of this Lease.

- 16. Environmental Provisions.** As a material inducement to Landlord entering into this Lease, Tenant represents, warrants, and covenants that any and all approved Hazardous Materials, as defined herein, or as may be classified or regulated by any and all governmental, statutory, or regulatory authority, coming into or used in the Leased Premises, shall be completely contained and shall in no way be dispensed or released into the open air of, into, above, or below the Leased Premises, or in the sewer system located therein. All Hazardous Materials are prohibited from being in or at the Leased Premises, unless specifically described herein and approved by Landlord in writing, and the use or other handling of the same at the Leased Premises shall be considered an Event of Default under this Lease. Tenant, at Tenant's sole cost and expense, shall comply with all laws, statutes, ordinances, rules, regulations, and orders of any governmental authority having jurisdiction concerning environmental, health, or safety matters, including, but not limited to, any discharge into the air, surface water, sewers, soil, groundwater, or the use, generation, treatment, storage, disposal, or transportation of any Hazardous Material by Tenant, Tenant's agents, employees, contractors, or invitees, whether within or outside the Leased Premises or at the Shopping Center. As used herein, the term "Hazardous Material" means any hazardous or toxic substance, material or waste, which is or becomes regulated by any local governmental authority, the State wherein the Leased Premises are located, or the United States Government. Tenant shall indemnify, hold harmless, and defend Landlord against any and all liability claims, causes of action, expenses, consultant fees, and any and all other damages, including Landlord's reasonable attorney fees, in connection with Hazardous Materials used or located at the Leased Premises because of Tenant's business and/or any environmental issues at the Leased Premises caused by Tenant during Tenant's possession of the Leased Premises. This Section shall survive the expiration or termination of the Lease.
- 17. Notices.** Any notice required or given under this Lease shall be in writing, shall be addressed to the parties at the address listed in the first paragraph herein, and shall be: (a) mailed by U.S. Mail; (b) by any form of delivery for which delivery confirmation is obtained; (c) hand delivery; or (5) sent via a national overnight carrier for which a signature is required for delivery.
- 18. No Recording.** Neither this Lease nor a Memorandum thereof shall be recorded by either party.
- 19. Governing Law.** The laws of the State of Indiana shall govern the validity, construction, performance, and enforcement of this Lease. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the venue of such suit or action shall be in the state courts in Hancock County, Indiana. All parties hereto waive the right to a jury in any action, claim, proceeding, counterclaim, or affirmative defenses brought by either of them against any other party related to any matters whatsoever arising under this Lease, or their relationship as Landlord and Tenant, or Tenant's use or occupancy of the Leased Premises. The provisions of this Lease shall be construed, in all respects in accordance with the general tenor of such provisions, without reference to any rule or canon requiring or permitting the construction of provisions of documents against the interest of the party responsible for the drafting of the same, it being the intention and agreement of the parties that this Lease shall be conclusively deemed to be the joint product of both parties and their counsel. This Section shall survive the expiration or termination of the Lease.

- 20. Unenforceability of Provisions.** If any provision of this Lease, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Lease and all other provisions shall nevertheless remain in full force and effect.
- 21. Entire Agreement.** This Lease constitutes the sole and exclusive agreement between the parties with respect to the Leased Premises and this Lease supersedes all prior discussions and negotiations regarding the items contained in this Lease. No oral representations, amendments, modifications, or supplements of this Lease shall be effective unless in writing, executed by both Landlord and Tenant, and regarding Landlord, approved by its Town Council at a public meeting. This Lease shall become effective only upon mutual execution and delivery. A lease which is not fully executed and delivered cannot be enforced in any manner and cannot give rise to any rights or remedies.
- 22. Facsimile and Electronic Transmission.** This Lease may be executed by facsimile transmission or by pdf file (or similar copy) sent by e-mail, and such transmission shall be valid and binding to the same extent as if it were an original. Further, this Lease may be signed in one or more counterparts, all of which when taken together shall constitute the same document. For all evidentiary purposes, any one complete counter set of this Lease shall be considered an original. The exchange of copies of this Lease and of signature pages by facsimile transmission or by pdf file (or similar copy) sent by e-mail shall constitute effective execution and delivery of this Lease as to the parties and may be used in lieu of the original Lease for all purposes. Signatures of the parties transmitted by facsimile or by pdf file (or similar copy) or sent by e-mail shall be deemed to be their original signatures for all purposes.

IN WITNESS WHEREOF, Landlord and Tenant have caused this Lease to be signed the day and year first above written.

“Landlord” The Town of New Palestine, Indiana

By: _____
Brandee Bastin, Town Council President

“Tenant” New Palestine Main Street Inc.

By: _____
Julie Lucas, President

This Lease Agreement was prepared by William T. Niemier, Attorney at Law, 21 East Main Street, Box 441, New Palestine, IN 46163 (317) 861-8690.

LEGAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered into by and between the Town Council of the Town of New Palestine, Indiana, to be hereinafter known as “Contracting Agency” and KROGER GARDIS & REGAS, LLP, Indianapolis, Indiana to be known hereinafter as “Contractor” is to hereby set our terms and conditions as follows:

ARTICLE ONE

That said Contracting Agency hereby employs said Contractor for the purposes and under the conditions designated and set forth herein, and said Contractor agrees to perform such work in a timely manner.

ARTICLE TWO

The Contractor will advise and consult with the Contracting Agency on matters pertaining to the governing of the Town of New Palestine, Indiana in the following scope:

1. The Contractor will be reasonably available to consult over the telephone or by mail or in person when requested by the Contracting Agency;
2. The Contractor or his associate will meet with the Town Council of the Town of New Palestine, Indiana at their monthly meeting and at such other times as may be deemed reasonably necessary by both parties;
3. The Contractor or his associate will make visits and arrange for conferences or meetings which are essential to the governing of the Town of New Palestine, Indiana as requested by the Town Council of the Town of New Palestine, Indiana;
4. The Contractor, through Ted W. Nolting or his associate, will represent the Contracting Agency in any legal matters in which such representation is requested by the Town Council of the Town of New Palestine, Indiana.

ARTICLE THREE

It is understood that the period covered by the work outlined in Article Two, herein, will be accomplished during the calendar year of 2021.

ARTICLE FOUR

It is understood that Ted W. Nolting will be the person in charge of all work outlined in Article Two, herein, for the Contractor, and that he or his associate will personally attend the meetings and conferences set forth above.

ARTICLE FIVE

That for the accomplishment of the work set forth above, except for any such work associated with litigation and/or the issuance of bonds, bond anticipation notes or other forms of indebtedness, the Contractor shall be paid the amount of \$2,500 per month, due and payable by the 15th day of each month. For any services rendered in connection with litigation, the Contractor or associate shall be compensated in the amount of \$225 per hour, and for the issuance of bonds, bond anticipation notes or other forms of indebtedness, the Contractor shall be compensated in an amount and manner subsequently agreed upon by the Contractor and Contracting Agency.

ARTICLE SIX

It is understood and agreed that the Contractor shall commence work promptly upon execution of this Agreement.

ARTICLE SEVEN

As required by IC 5-22-16.5-13, the Contractor hereby certifies that the Contractor is not engaged in investment activities in Iran.

ARTICLE EIGHT

The Contractor hereby certifies that the Contractor has complied with the requirements of Ind. Code 22-5-1.7-3 regarding the E-Verify program, as shown by the attached affidavit.

In accordance with the terms so set forth, we do hereby set our hands and seal this day of January 20, 2021.

KROGER GARDIS & REGAS, LLP

**TOWN COUNCIL OF THE TOWN OF
NEW PALESTINE, INDIANA**

Ted Nolting

ATTEST:

Clerk-Treasurer

INDIANA LEGAL EMPLOYMENT DECLARATION

The State of Indiana has enacted a law (I.C. 22-5-1.7) requiring all state agencies and political subdivisions request verification from their contractors that their employees are legally eligible to work in the United States. This Declaration serves as notice that all Contractors doing business with the Town of New Palestine, Indiana, must, as a term of the contract:

1. Enroll in and verify the work eligibility status of newly hired employees of the contractor through the E-Verify programs (but is not required to do this if the E-Verify program no longer exists); and

2. Verify, by signature below, that the Contractor does not knowingly employ unauthorized aliens.

I, Ted W. Nolting, a duly authorized agent of KROGER GARDIS & REGAS, LLP, declare under penalties of perjury that KROGER GARDIS & REGAS, LLP does not employ unauthorized aliens to the best of it knowledge and belief.

KROGER GARDIS & REGAS, LLP

Ted Nolting

Subscribed and sworn to before me on this ____ day of January, 2021.

My Commission Expires:

County of Residence:

Notary Public

Printed Name

EMPLOYEE RIGHTS

PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The **Families First Coronavirus Response Act (FFCRA or Act)** requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

► PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- $\frac{2}{3}$ for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 12 weeks of paid sick leave and expanded family and medical leave paid at $\frac{2}{3}$ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

► ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). *Employees who have been employed for at least 30 days prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.*

► QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to **telework**, because the employee:

- | | |
|---|---|
| <ol style="list-style-type: none">1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;2. has been advised by a health care provider to self-quarantine related to COVID-19;3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); | <ol style="list-style-type: none">5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. |
|---|---|

► ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

For additional information
or to file a complaint:
1-866-487-9243
TTY: 1-877-889-5627
dol.gov/agencies/whd



ORDINANCE NO.

ORDINANCE AMENDING ORDINANCE NO. 032620 AND ORDINANCE NO. 080120 AND ALL ORDINANCES AMENDATORY OR SUPPLEMENTAL THERETO

WHEREAS, the Town Council of the Town of New Palestine, Indiana, has determined that a need exists for the correction to the annual salary for the Town Marshal of New Palestine, Indiana; and

WHEREAS, in order to make said correction, the Town Council of the Town of New Palestine, Indiana has determined that the Town Marshal's salary within the salary ordinance should be increased to an annual amount not to exceed \$69,136.44; and

WHEREAS, the Town Council of the Town of New Palestine, Indiana, believes modification of Ordinance No. 032620 and Ordinance No. 080120 and all ordinances amendatory or supplemental thereto is in the best interest of the efficient administration of the Town of New Palestine, Indiana.

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of New Palestine, Indiana, as follows:

SECTION I

<u>POSITION</u>	<u>RATE</u>
Salaries of 5 Council Members	\$7,000.00 each/per year \$3,500.00 will be paid by the Town \$3,500.00 will be paid by Wastewater Payable June & December 2020
Salary of Clerk-Treasurer	\$47,122.13 per year \$21,913.09 will be paid by the Town \$19,903.00 will be paid by Wastewater \$5,306.04.00 will be paid by Storm water
Salary of Town Manager/ Wastewater Manager James Robinson	\$79,553.43 per year \$26,518.22 will be paid by General Fund \$26,518.22 will be paid by MVH Fund \$26,516.99 will be paid by Wastewater Fund
Wages Full Time Clerk/ Office Assistant Wastewater Clerk Brenda McNamera	\$21.79 to 28.57 per hour
Salary for Plan Commissioner/ MS-4/Wastewater	\$52,942.55 per year 37% General Fund, 7% MVH Fund 46% Wastewater Fund, 10% Storm Water Fund
Operating certificate	\$5,000.00 per year Wastewater fund

Salary for Labor Wastewater/ Infrastructure Advisor Steve Pool	\$49,000.00 per year 100% MVH Fund
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Wages for Building Inspector	\$35.00 per Inspection payable monthly
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Wages for Town Council Assistant Susie Morris	\$15.00 to \$25.00 per hour
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Salary for Plan Commission Members & BZA	\$50.00 per meeting attended Payable December 2020 or upon leaving
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Wages General Labor	\$15.00 up to 25.00 per hour
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Salary of Deputy Marshal 1 st year base	\$47,349.12 per year (\$21.68 per hour) 2184 hrs.
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Salary of Deputy Marshal 2 nd year base	\$50,515.92 per year (\$23.13 per hour) 2184 hrs.
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Salary of Deputy Marshal 3 rd year base (1 st Class Patrolman)	\$53,639.04 per year (\$24.56 per hour) 2184 hrs.
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Salary of Deputy Shawn Brady	\$53,639.04 per year (\$24.56 per hour)
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Additional Extra Duty Pay	ILEA Certified Instructor \$0.49 per hour Hostage Negotiator \$0.49 per hour F.A.C.T Team \$0.49 per hour
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Longevity \$0.10 per year of service	2 years of service \$0.20 per hour
Total Salary (2184 hrs. per year)	\$57,286.32 per year \$26.23 per hour

Salary of Deputy Tyler Batton	\$53,639.04 per year (\$24.56 per hour)
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Additional Extra Duty Pay	ILEA Certified Instructor \$0.49 per hour K9 Certified Handler \$0.49 per hour
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Longevity \$0.10 per year of service	4 years of service \$0.40 per hour
Total Salary (2184 hrs. per year)	\$56,652.96 per year \$25.94 per hour

Salary of Deputy Jessy Walley	\$53,639.04 per year (\$24.56 per hour)
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Sgt. Rank	\$0.97 per hour
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Additional Extra Duty Pay	ILEA Certified Instructor \$0.49 per hour SWAT \$0.49 per hour Firearms Instructor \$0.49 per hour Weapons Armorer \$0.49 per hour
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Longevity \$0.10 per year of service	5 years of service \$0.50 per hour
Total Salary (2184 hrs. per year)	\$61,130.16 per year \$27.99 per hour

Salary of Deputy Thomas Evans	\$53,639.04 per year	(\$24.56 per hour)
Sgt. Rank		\$0.97 per hour
Additional Extra Duty Pay	ILEA Certified Instructor	\$0.49 per hour
	Firearms Instructor	\$0.49 per hour
	EVO Instructor	\$0.49 per hour
	Weapons Armorer	\$0.49 per hour
Longevity \$0.10 per year of service	14 years of service	\$1.40 per hour
Total Salary (2184 hrs. per year)	\$63,095.76 per year	\$28.89 per hour

Salary of Town Marshal **Robert Ehle** \$77,000.00 per year

Longevity 15-year Cap (20yrs service)	\$200.00 per year of service	\$3000.00
Total Salary		\$80,000.00 per year

LOCAL OPTION INCOME TAX FUND

Salary of Deputy Douglas Whitaker	\$51,084.80 per year	(\$24.56 per hour)
Additional Extra Duty Pay	Certified SRO	\$0.49 per hour
Longevity \$0.10 per year of service	2 years of service	\$0.20 per hour
Total Salary (2080 hrs. per year)	\$52,520.00	\$25.25 per hour

MOTOR VEHICLE HIGHWAY FUND

Salary of Street Commissioner \$26.01 per hour

Wages of General Laborer \$15.00 to \$25.00 per hour

Mark Dresher *We need to add %*

WASTEWATER DEPARTMENT – STORMWATER DEPT.

Wages of Full Time Clerk Office \$15.00 to \$28.57 per hour
 Assistant/Wastewater Clerk
Nyla Staples

Wages of Laborer Wastewater Street \$25.50 per hour
Operating certificate \$5,000.00 per year
Kyle Conner

Wages of Laborer Wastewater Street \$25.50 per hour
Operating certificate \$5,000.00 per year
Joey Rieger

Wages of Labor Wastewater/Street \$15.00 up to \$25.00 per hour
Mark Dresher *We need to add %*

Wages of Part-Time Office Help \$15.00 to \$25.00 per hour

Wastewater Part-Time Lab Technician \$20.00 per hour
Denise Ehle

- WW I & II Plant Operator –Certified I & II is spread out over the entire year payroll
Certified Pay is in addition to the operator's base rate of pay.

MISCELLANEOUS PROVISIONS

All salaries are payable every two weeks.

All full-time employees and the Clerk-Treasurer shall participate in the Indiana Employees' Public Retirement Fund of the 3% mandatory employee contribution. The Town of New Palestine and New Palestine Municipal Sewage Works can also contribute 11.2% of the gross salaries/wages of all full time positions into INPRS.

In addition to the salaries set forth above, all of the employees, excluding Board of Zoning Appeals and Planning Commission, shall be entitled to additional compensation, such as overtime, compensation time, etc., and those same fringe benefits as set forth within the Town of New Palestine Police and Procedure Manual or Town of New Palestine Policy and Procedure Manual or as stated in negotiated contracts. All eligible full-time employees who have health insurance through the Town are eligible for a Health Savings Account.

Police officers who work a Town recognized holiday; will be paid an additional \$100.00 for the shift they've worked.

SECTION II

This Ordinance shall be in full force and effect from and after its passage, approved by the Town Council of the Town of New Palestine, Indiana, and any publications as required by law.

SECTION III

Introduced and filed on the. day of . A motion to consider on first reading on the day of introduction was offered and sustained by a vote of ____ in favor and ____ opposed pursuant to I.C. 36-5-2-9.8.

Duly ordained and passed this day of by the Town Council of the Town of New Palestine, Hancock County, Indiana, having been passed by a vote of ____ in favor and ____ opposed.

TOWN OF NEW PALESTINE, INDIANA, BY ITS TOWN COUNCIL

Voting Affirmative:

Voting Opposed:

Brandee Bastin

Brandee Bastin

Clint Bledsoe

Clint Bledsoe

Angela Fahrnow

Angela Fahrnow

Bill Niemier

Bill Niemier

Chris Lytle

Chris Lytle

Attest:

Yvonne Jonas, Clerk-Treasurer

Positions not currently filled

Edits Needed

Separation of Duties

Clarification

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF NEW PALESTINE

APVs 22037 - 22041

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of _____³ pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ _____^{36,135.54}.

Dated this 20TH day of JANUARY, 2021.

Angela Fahrnow

Clint Bledsoe

Bill Niemier

Chris Lytle

Brandee Bastin

James Robinson (Town Mgr)

Signatures of Governing Board

Accounts Payable Register

Date: 01/19/2021 02:58:19 PM

APV Register Batch - PAYROLL 12-24-20 Gross Payroll

APVREGISTER.FRX

All History

Ordered By APV Number

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
12/24/2020	22037	PAYROLL FUND		101100112.000	Clerk-Treasurer Salary	RECAP Clerk Trea Reg Pay - Generated by Payroll Professionals LLC	842.81	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100132.000	Town Share INPRS	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	1172.29	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100117.000	Administrative Assistant C/T	RECAP Town Reg Pay - Generated by Payroll Professionals LLC	1056.21	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100120.000	Building Inspector Wage	RECAP Building Reg Pay - Generated by Payroll Professionals LLC	525.00	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100114.000	Town Manager Salary	RECAP Town Manag Reg Pay - Generated by Payroll Professionals LLC	1019.91	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100122.000	Deputy Marshal Salaries/Wage	RECAP Deputy mar Reg Pay - Generated by Payroll Professionals LLC	7718.80	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100113.000	Finance Clerk wage	RECAP P.t. Cleri Reg Pay - Generated by Payroll Professionals LLC	275.04	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100123.000	General Laborer salary/wages	RECAP Town Labor Reg Pay - Generated by Payroll Professionals LLC	397.68	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100131.000	SS & Medi Town Share	RECAP Deputy mar FINS OH - Generated by Payroll Professionals LLC	1004.41	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100131.000	SS & Medi Town Share	RECAP Town Labor FINS OH - Generated by Payroll Professionals LLC	30.42	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100131.000	SS & Medi Town Share	RECAP Town FINS OH - Generated by Payroll Professionals LLC	13.83	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100132.000	Town Share INPRS	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	401.69	22037PR 12/24/2020	
12/24/2020	22037	PAYROLL FUND		101100124.000	Town Marshal Salary	RECAP Marshal Sa Reg Pay - Generated by Payroll	2748.12	22037PR 12/24/2020	

Accounts Payable Register

Date: 01/19/2021 02:58:19 PM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
						Professionals LLC			
12/24/2020	22038	PAYROLL FUND		201100131.000	Town Share SS & Medicare	RECAP Str Comm S FINS OH - Generated by Payroll Professionals LLC	150.49	22038PR 12/24/2020	
12/24/2020	22038	PAYROLL FUND		201100131.000	Town Share SS & Medicare	RECAP Town Manag FINS OH - Generated by Payroll Professionals LLC	73.11	22038PR 12/24/2020	
12/24/2020	22038	PAYROLL FUND		201100115.000	Street Town Manager	RECAP Town Manag Reg Pay - Generated by Payroll Professionals LLC	1019.92	22038PR 12/24/2020	
12/24/2020	22038	PAYROLL FUND		201100111.000	Street Comm salary	RECAP Str Comm S Reg Pay - Generated by Payroll Professionals LLC	1896.16	22038PR 12/24/2020	
12/24/2020	22038	PAYROLL FUND		201100132.000	Town Share INPRS or Def Comp	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	220.29	22038PR 12/24/2020	
12/24/2020	22038	PAYROLL FUND		201100112.000	Street Overtime	RECAP Street OT O/T Pay - Generated by Payroll Professionals LLC	70.68	22038PR 12/24/2020	
12/24/2020	22038	PAYROLL FUND		201100132.000	Town Share INPRS or Def Comp	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	114.23	22038PR 12/24/2020	
12/24/2020	22039	PAYROLL FUND		249100124.000	Police SRO SS & Medicare	RECAP Deputy Mar FINS OH - Generated by Payroll Professionals LLC	132.70	22039PR 12/24/2020	
12/24/2020	22039	PAYROLL FUND		249100125.000	Police SRO INPRS retirement	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	194.28	22039PR 12/24/2020	
12/24/2020	22039	PAYROLL FUND		249100122.000	Police SRO Salary	RECAP Deputy Mar Reg Pay - Generated by Payroll Professionals LLC	1734.62	22039PR 12/24/2020	
12/24/2020	22040	TOWN OF NEW PALESTINE		606100113.000	WW PERF / Retirement	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	532.95	6385 12/24/2020	
12/24/2020	22040	TOWN OF NEW PALESTINE		606100111.000	WW salary employees	RECAP Waste Wate Reg Pay - Generated by Payroll Professionals LLC	7427.05	6385 12/24/2020	
12/24/2020	22040	TOWN OF NEW PALESTINE		606100111.000	WW salary employees	RECAP Town Manag Reg Pay - Generated by Payroll Professionals LLC	1019.92	6385 12/24/2020	

Accounts Payable Register

Date: 01/19/2021 02:58:20 PM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
12/24/2020	22040	TOWN OF NEW PALESTINE		606100112.000	WW Clerk and Council salary	RECAP Ww Clerk & Reg Pay - Generated by Payroll Professionals LLC	2114.17	6385 12/24/2020	
12/24/2020	22040	TOWN OF NEW PALESTINE		606100113.000	WW PERF / Retirement	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	668.76	6385 12/24/2020	
12/24/2020	22040	TOWN OF NEW PALESTINE		606100704.000	WW Employee Benefits	RECAP Waste Wate FINS OH - Generated by Payroll Professionals LLC	546.81	6385 12/24/2020	
12/24/2020	22040	TOWN OF NEW PALESTINE		606100704.000	WW Employee Benefits	RECAP Ww Clerk & FINS OH - Generated by Payroll Professionals LLC	161.72	6385 12/24/2020	
12/24/2020	22040	TOWN OF NEW PALESTINE		606100704.000	WW Employee Benefits	RECAP Town Manag FINS OH - Generated by Payroll Professionals LLC	78.04	6385 12/24/2020	
12/24/2020	22041	TOWN OF NEW PALESTINE		611100704.000	SW Employee Benefits	RECAP SW- Employ FINS OH - Generated by Payroll Professionals LLC	45.76	6386 12/24/2020	
12/24/2020	22041	TOWN OF NEW PALESTINE		611100113.000	SW Retirement -INPRS	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	73.25	6386 12/24/2020	
12/24/2020	22041	TOWN OF NEW PALESTINE		611100112.000	SW Clerk-Treas & Council Salary	RECAP SW Clerk-T Reg Pay - Generated by Payroll Professionals LLC	204.08	6386 12/24/2020	
12/24/2020	22041	TOWN OF NEW PALESTINE		611100111.000	SW Employee salary/wages	RECAP SW- Employ Reg Pay - Generated by Payroll Professionals LLC	450.34	6386 12/24/2020	
*** GRAND TOTAL ***							36135.54		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 20, 2021

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF NEW PALESTINE

APVs #22042 - 22045

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 1 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 34,047.31.

Dated this 20TH day of JANUARY 2021.

Angela Fahrnow

Clint Bledsoe

Bill Niemier

Chris Lytle

Brandee Bastin

James Robinson (Town Mgr)

Signatures of Governing Board

Accounts Payable Register

Date: 01/19/2021 03:03:32 PM

APV Register Batch - PAYROLL 12-24-2020 Deduction Checks

APVREGISTER.FRX

All History

Ordered By APV Number

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
12/24/2020	22042	INDIANA DEPT REVENUE		806100925.000	Local Tax Withheld	RECAP 30 HANCOCK Deduct - Generated by Payroll Professionals LLC	624.69	22042PR 12/24/2020	
12/24/2020	22042	INDIANA DEPT REVENUE		806100924.000	State Tax Withheld	RECAP SWH Deduct - Generated by Payroll Professionals LLC	1039.37	22042PR 12/24/2020	
12/24/2020	22043	PAYROLL FUND		806100110.000	NET WAGES	RECAP Net Pay - Generated by Payroll Professionals LLC	24760.31	22043PR 12/24/2020	
12/24/2020	22044	PUBLIC EMPLOYEES RET FUND		806100926.000	PERF & Def Comp Withheld	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	532.95	22044PR 12/24/2020	
12/24/2020	22044	PUBLIC EMPLOYEES RET FUND		806100926.000	PERF & Def Comp Withheld	RECAP Civil PERF Paid - Generated by Payroll Professionals LLC	904.76	22044PR 12/24/2020	
12/24/2020	22044	PUBLIC EMPLOYEES RET FUND		806100926.000	PERF & Def Comp Withheld	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	194.28	22044PR 12/24/2020	
12/24/2020	22044	PUBLIC EMPLOYEES RET FUND		806100926.000	PERF & Def Comp Withheld	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	1172.29	22044PR 12/24/2020	
12/24/2020	22044	PUBLIC EMPLOYEES RET FUND		806100926.000	PERF & Def Comp Withheld	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	1257.93	22044PR 12/24/2020	
12/24/2020	22044	PUBLIC EMPLOYEES RET FUND		806100926.000	PERF & Def Comp Withheld	RECAP ER PERF Deduct - Generated by Payroll Professionals LLC	220.29	22044PR 12/24/2020	
12/24/2020	22045	IRS		806100923.000	Medicare Withheld	RECAP FICA MED Deduct - Generated by Payroll Professionals LLC	873.24	22045PR 12/24/2020	
12/24/2020	22045	IRS		806100922.000	FICA Withheld	RECAP FICA SS Deduct - Generated by Payroll Professionals LLC	2467.20	22045PR 12/24/2020	
*** GRAND TOTAL ***							34047.31		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 20, 2021

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF NEW PALESTINE

APV#s 22046 - 22090

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 2 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 23,760.97.

Dated this 20th day of January 2021.

Angela Fahrnow

Clint Bledsoe

Bill Niemier

Chris Lytle

Brandee Bastin

James Robinson (Town Mgr)

Signatures of Governing Board

Accounts Payable Register

Date: 01/19/2021 03:17:17 PM

APV Register Batch - WW & SW JANUARY 1-20-2021 MEETING

APVREGISTER.FRX

All History

Ordered By APV Number

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
01/08/2021	22054	NP AWARDS		606100775.000	WW Misc	Inv#20200105 WW share Gregg Morelock plaque	25.95	/ /	
01/08/2021	22055	ALLIANCE OF IND. RURAL WATER		606100775.000	WW Misc	Inv#31581 Annual dues large utility base fee & connection fee	205.92	/ /	
01/08/2021	22056	Fisk Waste Removal & Landscaping Services, Inc.		606100711.000	WW Sludge	INV#5739 Pump & haul 3 loads sludge from Gem Utility	1350.00	/ /	
01/08/2021	22057	A. E. BOYCE COMPANY, INC.		606100731.000	WW Professional	Inv#0523637-IN WW share Custom Programming	2000.00	/ /	
01/11/2021	22062	TOWN OF NEW PALESTINE		606100775.000	WW Misc	WW share of payroll cost (Inv#42)	35.50	/ /	
01/11/2021	22063	TOWN OF NEW PALESTINE		606100738.000	WW Other / Rental	January 2021 office rent	1000.00	/ /	
01/11/2021	22064	PLYMATE		606100720.000	WW Materials & Supplies	Inv#2974154,2975789,2977445,29 79064,S1000836	324.79	/ /	
01/11/2021	22065	WEX BANK		606100716.000	WW Fuel -gas/ diesel	Inv#69329939 WW dept gasoline	154.13	6369 01/12/2021	
01/11/2021	22066	HANCOCK CO RECORDER		606100730.000	WW Billing	Release of 27 liens & 10 copies	685.00	6361 01/08/2021	
01/11/2021	22067	HANCOCK CO RECORDER		606100730.000	WW Billing	Filed 3 liens	75.00	6367 01/08/2021	
01/11/2021	22068	NYLA STAPLES		606100730.000	WW Billing	Released LMP (Maddox) lien pd by Nyla Staples personal ck#8135	25.00	/ /	
01/12/2021	22069	USA BLUEBOOK		606100718.000	WW Chemicals	Inv#457960 Supplies and materials	130.10	/ /	
01/12/2021	22069	USA BLUEBOOK		606100720.000	WW Materials & Supplies	Inv#459052 Materials & Supplies (Bubble diffuser, freight)	249.83	/ /	
01/12/2021	22069	USA BLUEBOOK		606100720.000	WW Materials & Supplies	Inv#457960 Materials & Supplies	596.48	/ /	
01/13/2021	22071	NAPA OF GREENFIELD		606100741.000	WW Vehicle repair/maintenance	Inv#221813 Blower motor resistor for dump truck	21.37	/ /	
01/13/2021	22071	NAPA OF GREENFIELD		606100741.000	WW Vehicle repair/maintenance	Inv#221830 Epoxy plastic weld for dump truck	5.19	/ /	
01/11/2021	22072	ANTHEM BCBS		611100775.000	SW Miscellaneous	SW health insurance for February	924.41	/ /	
01/11/2021	22072	ANTHEM BCBS		606100755.000	WW Insurance	WW health insurance for February	4853.11	/ /	
01/11/2021	22074	BUCKEYE POWER SALES CO., INC.		606100775.000	WW Misc	Inv# PSV229035 Service Contract: PMA1019132	900.00	/ /	
01/11/2021	22076	ATCO Manufacturing Company Inc		606100720.000	WW Materials & Supplies	Inv# 10569844 Absorbent for polymer, solvents	84.96	/ /	

Accounts Payable Register

Date: 01/19/2021 03:17:17 PM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
01/15/2021	22077	U.S. POSTAL SERVICE		606100730.000	WW Billing	10 rolls of stamps	550.00	/ /	
01/15/2021	22077	U.S. POSTAL SERVICE		606100730.000	WW Billing	Billing	354.49	/ /	
01/15/2021	22078	HARVEST LAND CO-OP INC.		606100720.000	WW Materials & Supplies	Inv# 90810643	257.19	/ /	
01/15/2021	22079	NAPA OF GREENFIELD		606100741.000	WW Vehicle repair/maintenance	Inv#637-221830 Epoxy plastic weld truck 14	5.19	/ /	
01/15/2021	22079	NAPA OF GREENFIELD		606100741.000	WW Vehicle repair/maintenance	Inv#637-221813 Blower motor resistor	21.37	/ /	
01/15/2021	22080	FREY WATER CONDITIONING		606100718.000	WW Chemicals	Inv# 47721527, Inv# 49181872,49370562, & 46344030	90.94	/ /	
01/15/2021	22081	FREY WATER CONDITIONING		606100720.000	WW Materials & Supplies	Inv#s 47700301 &47870963	31.20	/ /	
01/15/2021	22082	Fisk Waste Removal & Landscaping Services, Inc.		606100711.000	WW Sludge	Inv# 5749 Exchange 1 30 yd roll off of Sludge	195.00	/ /	
01/15/2021	22083	COMCAST CABLE INC		606100775.000	WW Misc	Internet svcs at WW plant	239.35	/ /	
01/15/2021	22084	IDEM		606100775.000	WW Misc	Inv# 000313654 WW annual permit fee	4400.00	/ /	
01/19/2021	22088	MICHAEL K CONWELL - BLUE RIVER TECHNOLOGIES		606100720.000	WW Materials & Supplies	Inv# 011521-08 20/30 Yd Geotextile Container bag, 55 gal drum	3765.00	/ /	
01/19/2021	22090	TOWN OF NEW PALESTINE		611100775.000	SW Miscellaneous	SW dental reimbursement to Town	32.72	/ /	
01/19/2021	22090	TOWN OF NEW PALESTINE		606100755.000	WW Insurance	WW dental reimbursement to Town	171.78	/ /	
*** GRAND TOTAL ***							23760.97		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

January 20, 2021

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF NEW PALESTINE

APVs# 22046 - 22090

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 2 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 21,899.85.

Dated this 20th day of January 2021.

Angela Fahrnow

Clint Bledsoe

Bill Niemier

Chris Lytle

Brandee Bastin

James Robinson (Town Mgr)

Signatures of Governing Board

Accounts Payable Register

Date: 01/19/2021 03:11:40 PM

APV Register Batch - TOWN JANUARY 1-20-2021 MEETING

APVREGISTER.FRX

All History

Ordered By APV Number

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
01/08/2021	22046	THE HOME DEPOT		101100361.000	Town hall Repairs & Maintenance	Town hall repairs and maintenance	78.80	6766 01/06/2021	
01/08/2021	22047	DREYER & REINBOLD, INC		249100360.000	Police Vehicle Repair/ maintenance	Inv#BFC5655280 Pymt for vehicle damaged by police tack strip	1557.99	6787 01/08/2021	
01/08/2021	22048	PACKTRACK		217100290.000	POLICE - K-9 OTHER SUPPLIES	Inv#019427 Yearly handler subscription	100.00	/ /	
01/08/2021	22049	NP AWARDS		101100392.000	Miscellaneous	Inv#20200105 Plaque for Gregg Morelock	51.90	/ /	
01/08/2021	22050	A. E. BOYCE COMPANY, INC.		101100317.000	Fin & Eng Consultant/Office Admin Misc	Inv#0523637-IN	2000.00	/ /	
01/08/2021	22051	QUILL CORPORATION		101100236.000	Marshal Equip & Computer	Inv#13420850 Shredder oil	8.79	/ /	
01/08/2021	22051	QUILL CORPORATION		101100210.000	Office supplies	Inv#13420850 Office supplies	27.45	/ /	
01/08/2021	22052	COMCAST CABLE INC		101100324.000	Telephone & Cell phone	Town hall internet	160.08	6788 01/08/2021	
01/08/2021	22053	DUKE ENERGY		201100351.000	Street Lights -electric	Town streetlights	1042.64	6789 01/08/2021	
01/08/2021	22058	STANLEY STEAMER INTERNATIONAL INC		101100361.000	Town hall Repairs & Maintenance	Inv#953177-6 Town Hall carpet cleaning	645.00	/ /	
01/11/2021	22059	PAYROLL PROFESSIONALS		101100317.000	Fin & Eng Consultant/Office Admin Misc	Inv#42 payroll svcs	71.00	22059EFT 01/08/2021	
01/11/2021	22060	ANTHEM BCBS		101100134.000	Employer's Health Ins	Health ins SRO	498.82	/ /	
01/11/2021	22060	ANTHEM BCBS		806100930.000	Health Ins. & PHONES Withheld	Kyle (dependent)	662.89	/ /	
01/11/2021	22060	ANTHEM BCBS		806100930.000	Health Ins. & PHONES Withheld	Susie (dependent)	653.73	/ /	
01/11/2021	22060	ANTHEM BCBS		101100134.000	Employer's Health Ins	Town share health insurance	7843.17	/ /	
01/11/2021	22060	ANTHEM BCBS		806100930.000	Health Ins. & PHONES Withheld	Yvonne (dependent)	973.13	/ /	
01/11/2021	22061	WEX BANK		101100392.000	Miscellaneous	Inv#69329939 late fee	184.05	6790 01/12/2021	
01/11/2021	22061	WEX BANK		101100224.000	Marshal Dept Gasoline	Inv#69329939 Marshal dept gasoline	1020.83	6790 01/12/2021	
01/11/2021	22061	WEX BANK		201100221.000	Street Dept gas	Inv#69329939 Street dept gasoline	129.80	6790 01/12/2021	
01/11/2021	22070	HANCOCK CO TREASURER		101100392.000	Miscellaneous	Drug forfeiture money Treasurer share for Common School Fund	422.66	6791 01/12/2021	

Accounts Payable Register

Date: 01/19/2021 03:11:40 PM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
01/14/2021	22073	U.S. POSTAL SERVICE		101100322.000	Postage	Postage for 3 certified letters w/return rcpts	20.85	6792 01/14/2021	
01/14/2021	22075	QUILL CORPORATION		101100223.000	Office Equip & Maintenance	Inv# 13435799 Town share shredder	237.47	/ /	
01/14/2021	22075	QUILL CORPORATION		101100236.000	Marshal Equip & Computer	Inv# 13435799 Marshal share shredder	237.47	/ /	
01/15/2021	22085	FREY WATER CONDITIONING		101100225.000	Marshal Janitorial Supplies	Inv# XB82	3.20	/ /	
01/19/2021	22086	KROGER, GARDIS & REGAS LLP		101100311.000	Town Attorney	Inv# 1 Attorney fees for December	2500.00	/ /	
01/19/2021	22087	TOSHIBA BUSINESS SOLUTIONS		101100223.000	Office Equip & Maintenance	Inv# 5433930 Allowance charge	71.83	/ /	
01/19/2021	22089	HEALTH RESOURCES INC		101100134.000	Employer's Health Ins	Town dental	383.20	22089EFT 01/19/2021	
01/19/2021	22089	HEALTH RESOURCES INC		101100134.000	Employer's Health Ins	Town SRO dental	39.10	22089EFT 01/19/2021	
01/19/2021	22089	HEALTH RESOURCES INC		806100930.000	Health Ins. & PHONES Withheld	Employee dental withheld (\$24.05 Gregg \$45.45 Yvonne)	69.50	22089EFT 01/19/2021	
01/19/2021	22089	HEALTH RESOURCES INC		101100134.000	Employer's Health Ins	Employee dental withheld WW share	171.78	22089EFT 01/19/2021	
01/19/2021	22089	HEALTH RESOURCES INC		101100134.000	Employer's Health Ins	Employee dental withheld SW share	32.72	22089EFT 01/19/2021	
*** GRAND TOTAL ***							21899.85		